



CAWG Overdue Aircraft Guide



13 November 2002

If an aircrew is overdue by 10 minutes you need to start trying to locate them. Follow these procedures; by going down the list until they are located find them:

1. Check with Comm. and find out whether the crew extended their ETA
2. Try to contact the crew either direct or through another aircrew and see what their new ETA will be.
3. Send someone out to the flight line to check the ramp.
4. If possible listen to the airport frequency and see if they are in the pattern
5. If there is a tower at the airport call them and see if they have heard from the aircrew.
6. Notify the IC of the situation and what you have done and what your plans are.
7. Find out from Communications when their last contact was with the crew and a location if possible.
8. Contact Highbird to determine their last contact with and location of overdue aircraft.
9. Reassign the nearest aircrew to try and contact the overdue crew and fly to the the missing aircrew's grid.
10. Reassign another aircrew to do ramp checks at the nearest airports to missing aircrews grid
11. After 20 minutes of no contact suspend primary operation and recall all aircraft not currently assigned to missing CAP aircrew.
12. After 30 minutes notify Wing ES director or Operations Dir. or Wing Commander